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OFFICE OF SECURITY WEEKLY STAFF MEETING

Room 4E-64

1 February 1979

1. Quality Step Increase (C)

25X1A a security officer assigned to the Regulations Control Branch/Information Systems Analysis Staff, has been awarded a Quality Step Increase for his sustained superior performance.

2. Promotion (U)

25X1A Physical Security Division, from GS-04 to GS-05.

3. Supergrade Promotions (C)



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5. PARC Chairman (C)

25X1A has been appointed as the new Professional Applicant Review Committee Chairman, effective March 1979.

6. Kudos (C)

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were the subjects of a letter to Mr. Gambino from Chief, SE Division, which commended them for their exemplary efforts in the area of

7. Membership Dues to Professional Associations (A/IUO)

Office of Security employees contemplating joining a job-related professional association and desiring reimbursement for dues should first check with Budget and Fiscal Branch. Rulings by the Comptroller General of the U.S. indicate that appropriated funds may be used for such payments, but in the name of the agency, not of the individual, and only if the expenditure is justified as necessary to carry out the purposes of the agency's appropriation.

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